

Advisory Circular

REPORTING OF DANGEROUS GOODS OCCURRENCES

GENERAL.....	1
PURPOSE	1
APPLICABILITY.....	1
RELATED REGULATIONS.....	1
RELATED ADVISORY CIRCULARS.....	2
CANCELLATION	2
EFFECTIVE DATE.....	2
OTHER REFERENCES	2
1 INTRODUCTION.....	3
2 REPORTING SYSTEM FOR DANGEROUS GOODS OCCURRENCES	3
3 REPORTING PROCEDURE.....	3
4 ENQUIRIES	3

GENERAL

Advisory Circulars (ACs) are issued by the Director-General of Civil Aviation (DGCA) from time to time to provide practical guidance or certainty in respect of the statutory requirements for aviation safety. ACs contain information about standards, practices and procedures acceptable to CAAS. An AC may be used, in accordance with section 11 of the Air Navigation Act (Cap. 6) (ANA), to demonstrate compliance with a statutory requirement. The revision number of the AC is indicated in parenthesis in the suffix of the AC number.

PURPOSE

This AC provides guidance to demonstrate compliance with, and information related to, requirements for reporting of occurrences in Division 2 in Part 3 of the Air Navigation (92 – Carriage of Dangerous Goods) Regulations, (ANR-92).

APPLICABILITY

This AC is applicable to:

- An AOC holder operating an aeroplane in accordance with Air Navigation (121 – Commercial Air Transport by Large Aeroplanes) Regulations 2018 (“ANR-121”);
- An AOC holder operating an aeroplane in accordance with Air Navigation (135 – Commercial Air Transport by Helicopters and Small Aeroplanes) Regulations 2018 (“ANR-135”);
- An operator of a Singapore registered aeroplane operated for the purpose of general aviation in accordance with Air Navigation (91 – General Operating Rules) Regulations 2018 (“ANR-91”);
- An operator of a foreign registered aircraft in Singapore in accordance with Air Navigation (91 – General Operating Rules) Regulations 2018 (“ANR-91”)

RELATED REGULATIONS

This Advisory Circular relates specifically to Division 2 in Part 3 of ANR-92.

RELATED ADVISORY CIRCULARS

- AC 91-2-2 Reporting and Investigation of Reportable Safety Matters

CANCELLATION

This is the first AC issued on this subject.

EFFECTIVE DATE

This AC is effective from 1 January 2023.

OTHER REFERENCES

Nil.

1 INTRODUCTION

- 1.1 Regulation 24 of ANR-92 requires that a report be made for any dangerous goods accident or incident, or the discovery of undeclared or misdeclared dangerous goods in cargo, mail or passenger's baggage, on a Singapore aircraft or any other aircraft that lands in or departs from Singapore. The operator of the aircraft is to submit this report to CAAS using a form specified by CAAS in the quickest available means within 24 hours of the occurrence coming to the knowledge of the person making the report.

2 REPORTING SYSTEM FOR DANGEROUS GOODS OCCURRENCES

- 2.1 All dangerous goods occurrence reports will be administered through the CAAS' reporting system known as the Singapore Aviation Accident / Incident Reporting System (SAIRS). Such reports are to be made using CAAS AW139 form, also known as the SAIRS Form. For the reporting of dangerous goods occurrences, only Part 4 of CAAS AW139 form needs to be completed. The form is available on the CAAS website and can be downloaded at the following link:

[Singapore Aviation Accident / Incident Reporting System \(caas.gov.sg\)](https://www.caas.gov.sg/sairs)

3 REPORTING PROCEDURE

Dangerous Goods Accident

- 2.1 When any dangerous goods accident occurs on board any Singapore aircraft, or any aircraft that lands in or departs from Singapore, the operator of that aircraft should notify CAAS immediately through the most expeditious means (i.e. telephone call or sms to the Flight Standards Division Duty Officer at +65 9660 4698) and submit a written notification within 3 hrs from the initial notification. The written notification may be made by any means. A written report using Part 4 of CAAS AW139 form, including all relevant documents, should be sent as soon as possible within 24 hours from the initial notification, even if all the information is not available. This report should then be updated as soon as more information becomes available.

Dangerous Goods Occurrences other than an Accident

- 2.2 A written report using Part 4 of CAAS AW139 form, including all relevant documents, pertaining to any dangerous goods occurrence, including the discovery of undeclared or misdeclared dangerous goods in cargo, mail or passenger's baggage on board any Singapore aircraft, or any aircraft that lands in or departs from Singapore, must be sent to CAAS by the within 24 hours of the occurrence coming to the knowledge of the person making the report.

Submission of Report

- 2.3 All written reports using Part 4 of CAAS AW139 form should be made by the air operator or its agent and submitted via email to **caas_dfirs@caas.gov.sg**.
- 2.4 Providing it is safe to do so, all dangerous goods, packaging, documents, etc, relating to the occurrence must be retained by the operator and its agent until CAAS authorises its release.

4 ENQUIRIES

- 4.1 Should you have any queries on the reporting of dangerous goods occurrences, you may e-mail to us at CAAS_DangerousGoods@caas.gov.sg.